

The official minutes of the Village of Waterville Board of Trustees board meeting held on June 23rd, 2025. Minutes to be approved at the next board meeting on Monday, July 28th, 2025.

In attendance: Mayor - G. Ostrander, Village Clerk/Treasurer – G. Barnes Village Treasurer, DPW Superintendent J. Bechy, Village Attorney S. DiGiorgio, Trustees: L. Stern, Trustee B. Bogan, Trustee A. Briggs

Not in attendance: CEO B. Bialek, Fire Chief J. Waufle, Trustee A. Hilley

Public in attendance: Patty Louise, Andrew Howard, Ethan Barnes, Julianne Barnes

1. Meeting called to order at 7:00pm
2. Approve the minutes of June 9th, 2025 Board meeting
Motion to Approve – L. Stern 2nd – B. Bogan Carried
3. No Purchase Order(s) to approve
4. Approve Audit of Expense Abstracts **GEN ABS 6/10/15 and 6/23/25, TA ABS 6/23/25**
Motion to Approve – A. Briggs 2nd – L. Stern Carried
5. **Trustee Bogan made a motion** to enter into a contract with Waterville Central School District for the 2025 Summer Recreation program which includes hosting the program at Waterville Memorial Park School and busing for swimming and field trips.
2nd – L. Stern Carried
6. The Village Board reviewed the three proposals received for the Smart Growth Comprehensive Plan grant. Trustee Stern called a representative for Barton and Loguidice and also called five towns that have worked with the company, however, only three towns returned Trustee Stern's phone call. The rep from B&L answered all of Trustee Stern's questions and assured him that the company had the means and people to handle all aspects of the grant. Trustee Stern felt they were more than qualified to handle the Village's grant. All of the three towns who responded spoke highly of B&L, but the towns stated they have also worked with another applicant, Labella Associates. They said Labella was also good to work with. Trustee Stern felt that both companies would do a great job, but since the quote from Labella was less than B&L, he recommended hiring Labella Associates.

Mayor Ostrander called Amy Fitzgerald Planning and Labella Associates. Mayor Ostrander liked Amy Fitzgerald's proposal, but he did not get a good feeling during the phone call. He also spoke with Jonathan Derworiz from Labella. He answered all of Mayor Ostrander's questions and was very excited about working with the Village. Mayor Ostrander called the Town of Boonville and Town of Forestport and both towns were happy with the work Labella did. Labella was also the only company that called during the application process to check on the status of the proposal. Mayor Ostrander recommended hiring Labella Associates.

Trustee Bogan reviewed all three proposals. He initially liked the proposal submitted by Amy Fitzgerald the best and Labella and B&L second and third respectively. After hearing about Mayor Ostrander's call with Amy Fitzgerald, he was for hiring Labella Associates.

Trustee Hilley via email said his current pick is B&L due to their experience and capacity. He also felt Amy Fitzgerald's plan was impressive but wanted more information about her team and other projects she would be handling at the same time.

Trustee Briggs thanked Mayor Ostrander and Trustee Stern for reaching out to the prospective companies. After listening to Trustee Stern's and Mayor Ostrander's assessment, her recommendation was to hire Labella Associates.

A vote on the submitted proposals:

Trustee Stern – Labella Assoc., Trustee Bogan – Labella Assoc., Trustee Briggs – Labella Assoc., Mayor Ostrander – Labella Assoc., Trustee Hilley – Absent

Mayor Ostrander made a motion to accept the proposal submitted by Labella Associates

2nd – B. Bogan

Motion Carried

7. Public Participation

No Public Participation

8. Department Head's Reports

- DPW Superintendent

- Greater Heights Tree Care had to do an emergency tree removal on West Bacon St. The tree was hollow and was hanging over power lines.
- The Big Creek project is ready to start work upstream.
- The Board needs to come up with a fee schedule for the new water laws passed earlier in the year. The fee schedule should encompass all possible work such as meter repairs, tap into water lines, etc.
 - VA DiGiorgio said the Board can either make one fee schedule that the Board would have to approve every year or approve a fee schedule that can be set by the DPW Superintendent.
 - The Board also needs to look at Permissive Use agreements for the houses on Sanger Hill Road. The original agreements were signed in the 60's by the original owner of the five houses. The owner of the houses ran water from the water main to the first house then fed water to the other four houses from the first. All the houses have since been sold to separate owners. If one of the owners does not pay their water bill, the water cannot be shut off without shutting off the water to all of the houses.
 - VA DiGiorgio will review the original agreements and draft a letter for the Board to review.
- An open house at the WWTP will be scheduled in the fall.
- Trustee Bogan asked DPW Bechy whether the trees at Babbot Park had been cleaned up. DPW Bechy confirmed that they had been.
- VA DiGiorgio has a rough draft of the Intermunicipal Agreement with the Town of Sangerfield.
- Trustee Stern asked DPW Bechy about the situation at the Babbott Park bathroom. DPW Bechy said 6 kids vandalized the bathroom. They threw rocks into the bathroom and toilet, ripped the soap dispenser and water fountain off the wall. Because the water fountain was ripped off the wall and the damage was not reported, 60,000 gallons of

water was wasted. The cameras outside the bathroom captured all six of the kids' faces. The pictures were sent to the school where they were identified. School officials notified their parents.

- The Oriskany Creek Watershed Commission will be meeting on 6/26 at 4:30pm at Westmoreland.

9. Trustee's Reports/Old Business

- Trustee Bogan
 - Presented the schedule for the summer Concert in the Park series which begins on July 9th. He also presented the music line up for the Cruisin' Into Waterville.
 - The NY Forward Local Planning Committee will be holding a public workshop for all potential project applicants on Thursday, June 26th.
- Trustee Briggs – Applications for summer rec are still coming in.

10. Mayor's Report

- The Waterville Public Library will be having its first Community Block Party on Thursday, June 26th. There will be free food, music and other events.

11. Adjournment, the next meeting will be Monday, July 28th, 2025 at 7pm.

- **Motion to adjourn – B. Bogan** **2nd – A. Briggs** **Motion Carried**
- **Time – 7:52 pm**

Village Clerk's Signature

Date